

DESCRIPTION OF THE DISTRICT AND ITS RECORDS

PURPOSE:

North Clay Elementary/Jr. High School exists to create a safe and sound learning environment for its students by striving daily to meet their intellectual, emotional and physical needs. North Clay Elementary/Jr. High School's vision is to equip its students with the life skills necessary for them to lead productive and meaningful lives.

North Clay High School exists to serve and educate all students in grades 9 through 12 with a safe learning environment. Students will become responsible for their own learning and take charge of their own education. Students will determine their learning goals and acknowledge problems that are meaningful to their future success. We believe that the educational system, including technology, should provide each student with an opportunity to develop to his or her fullest capacity in the areas of mental, physical and emotional needs.

FUNCTIONAL SUBDIVISIONS:

North Clay CUSD 25 follows a chain of command when encountering an issue, situation, question, concern, etc. towards a District employee or group. The Chain of Command is posted on the home page of this website at www.northclayschools.com.

TOTAL AMOUNT OF OPERATING BUDGET:

The current fiscal year budget is posted on this website under the link "Financial Information".

NUMBER AND LOCATION OF OFFICES:

The North Clay CUSD 25 District Office is located at 953 Kinmundy Road, Louisville, Illinois, 62858. All contact information and mailing address is located within many links of this website. Normal district office hours are from 8:00 a.m. to 4:00 p.m. Variations in hours throughout the school year are announced as needed.

APPROXIMATE NUMBER OF FULL AND PART-TIME EMPLOYEES:

North Clay CUSD 25 traditionally carries around 65 certified staff and 40 non-certified staff. We are a member of the Southeastern Special Education Cooperative. We currently have 13 regular bus routes and one special education route.

DIRECTORY FOR THE FREEDOM OF INFORMATION OFFICER:

All FOIA requests shall be made to: Monty Aldrich, Superintendent, North Clay CUSD 25, P. O. Box C, Louisville, IL 62858. Phone (618) 665-3358 Fax (618) 665-3893 Email: maldrich@roe12.net

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